



Dear Sir or Madam,

On behalf of the Graham Middle School PTA, we are soliciting your support for our **Annual Online Silent Auction** opening on May 4, 2018. This auction is our school's largest fundraising event. The proceeds are used to provide activities and programs such as performing arts productions, environmental education, music, assemblies, dances, welcome week and spirit week, graduation, and social activities that are vital to the success of our students. Money raised also enables us to provide school-wide necessities such as library books, classroom supplies, and current technology. Business support is critical to our children's success.

Local businesses have much to gain from strong, thriving public schools. Excellent public schools can be key factors in attracting and keeping the best employees. In addition, our economic growth and prosperity depend on the ability of our schools to educate the next generation. Finally, we know from past experience that merchants who donate to the Graham Auction benefit from increased patronage from the Graham school community.

Please consider participating in our auction by donating a product, service, gift certificate, event or trip as an auction item. **If you are making a donation, please complete the enclosed Auction Item Donation Form and send it along with your donation to:**

Graham PTA (Attn: Auction Donations)  
1175 Castro Street  
Mountain View, CA 94040

**Donations may also be emailed to Laurie Balch, Auction Chair at [lfbalch@yahoo.com](mailto:lfbalch@yahoo.com).** You are welcome to contact us to arrange alternate donation pick-up options, as well.

Visit our website at [graham.mvwsd.org](http://graham.mvwsd.org) for more information. The Graham PTA is a 501(c)(3) organization, and our tax I.D. number is 77-0348089. Please contact me if you have any questions.

Thank you for supporting the children of Graham Middle School!

Sincerely,

**Laurie Balch**  
Auction Chair  
(408) 799-9319  
[lfbalch@yahoo.com](mailto:lfbalch@yahoo.com)