



Graham Middle School

I Belong • Do No Harm • Pursue Knowledge • Take Pride



Go Bears!

Together We Can



Graham Middle School PTA AUCTION ITEM DONATION FORM

Return the completed form with your donation to:
Graham PTA (Attn: Auction Donations)
1175 Castro Street, Mountain View, CA 94040

Questions? Contact Auction Chair, Laurie Balch at lfbalch@yahoo.com or (408) 799-9319.

Item: _____ Estimated Retail Value: \$ _____
(Graham PTA reserves the right to modify the estimated value as well as combine an item with other related items)

Item Description:

This is required for the text in the catalog and, if applicable, wording on an in-house produced certificate. *Please include any important details such as contents, quantity, size, brand, model, color, etc. and any special conditions or restrictions such as DATE of event, time, expiration dates, number of people, exchanges, etc.* Winning bidders at the auction will receive either a physical item or a certificate.

Exact Donor/Company Name(s) for Auction Catalog: _____

Contact Name:* _____

Address: _____

City, State, Zip: _____

Phone: _____ Fax: _____ Email: _____

Donor's Signature: _____

Do you need us to generate a gift certificate for the winner of this auction item (circle one)? Yes / No

** Acknowledgement will be sent to above contact.
This donation becomes the property of Graham PTA and is to be offered for sale at an auction benefiting Graham PTA and the children of Graham Middle School in Mountain View. If the item(s) is not sold, Graham PTA, in its sole discretion, may return or keep the item(s) for sale at a later time. A receipt will be sent for your records.*

Thank you for supporting Graham Middle School with your tax-deductible gift!
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