

Graham School Site Council Meeting Minutes

Date: 05-02-2019

Time: 4:30pm- 6:00pm

Location: Large Conference Room (904) at Front Office

Attendees:

Members: Hafsa Mirza, Michael Hermosillo, Vern Taylor, Ryan Santiago, Claire Weber, Kirstin Solorzano, Jessica Lee, Margaret Otto, Anita Chang, Laurie Balch, Jose Virgen (alternate)

Meeting was called to order by Chair Mirza at 4:32 pm.

It was proposed by Claire Weber that the April minutes be amended to indicate that the Science Fair survey reported upon was not a scientific survey and was for information-gathering only. Motion by Kirstin Solorzano to approve minutes, as so amended, from last SSC (04-04-2019); seconded by Margaret Otto. Motion carried to approve.

Update: School Site Plan -- presented by Vern Taylor

ELA and Math

ELA pacing guide will be completed by mid-May.

Math and ELA RTI electives for 2019-20:

For Math x.2 students, their 2nd period of Math is their RTI class.

For non-x.2 students, their RTI (enrichment) options include:

Humanities Wheel

Coding through Math

Spanish

iReady: good growth in ELA and Math.

Co-Teaching: surveys have been done.

Achievement gap

“Read to Success” (after-school pilot program for ELA): 2 weeks left of 7 week program.

“Just Read” (no cost) was raised as a possible program to try. They will be told to contact Graham.

Human Capital

“Mind-Up”: Brain breaks are being practiced in staff meetings to become familiar before introducing to student body.

Inclusive and Supportive Culture

LCAP survey was conducted 1/28 - 3/1/2019.

4300 surveys sent: 1400 parent and 2400 student responses.

Next Steps:

- Will have a focus on high-achieving students to increase academic “rigor”
- Improve communication
- Determine why staff had a lower perception of college/career readiness than parents and students
- Address problem of chronic absenteeism among homeless students
- Tech department to assess monitoring student device usage during school hours
- Tech department to streamline/standardize platform use for student communication and homework (Powerschool and Google Classroom are most common platforms)
- District will discontinue providing funding for extended care. “Right at School” is being introduced as after-care program.

SSC Composition and SSC/ELAC Election Process -- presented by Ryan Santiago

List of current SSC members and their terms was reviewed and updated:

- Parents:
 - Hafsa Mirza, Laurie Balch, Anita Chang (all in year 2)
 - Margaret Otto, Tarush Verma, Jose Virgen (alternate) (all in year 1)
- Classified Staff: Arundhati Bose (year 2)
- Certificated Staff: Claire Weber, Kirstin Solorzano, Jessica Lee (all in year 1)
- Principal: Michael Hermosillo

SSC and ELAC will have self-nomination to fill open seats. Nomination forms will be sent by hard-copy, Google forms, and email. Current fifth grade parents will be included in the outreach. Self-nominating forms to go out on Monday, May 6,; due Wednesday, May 15. Voting ballots will be sent out by hard-copy and Google Forms on Monday, May 20, with voting complete by Wednesday, May 29.

Proposal made by Ryan Santiago to modify current SSC bylaws to decrease size of SSC from 11 regular members (with 3 alternates) to 11 regular members (with 1 parent alternate).

As modified, the composition of the SSC would be 12 members (11 regular and 1 alternate, a parent). The 11 regular members would include 6 parents and 5 staff (1 principal, 1 classified, 3 certificated).

This would mean there would be 4 open regular positions for next year and 1 alternate.

Additionally, the wording "Elections for parent representatives will be held at the beginning of the school year" should be eliminated from the Bylaws.

Hafsa Mirza moved that (1) the composition of the SSC be changed to 12 members as described above and (2) the sentence indicating that the vote occur at the beginning of the school year be eliminated. This motion was seconded by Margaret Otto and passed.

It was decided that there will be a **special SSC meeting on Thursday, May 30, 3:30-4:00**, to determine the results of the SSC election of new members and ratify the new board.

The meeting was adjourned by Chair Mirza at 5:30 pm.

Respectfully submitted by Anita Chang